

SPORTS AUTHORITY OF INDIA  
(PERSONNEL DIVISION)

Gate No.10 (East Gate)  
JLN Stadium,  
Lodhi Road  
New Delhi - 110003

F. No. 01-06005(04)/29/2023-HO-TOPS-HPD Division

Date: 18.09.2023

**SANCTION ORDER No. 370/2023**

Sanction of the Competent Authority is hereby conveyed for official tour of the following officers of Sports Authority of India to visit **Hangzhou, China** as detailed below to witness/observe the **Hangzhou Asian Games 2022** to be held from 23.09.2023 to 08.10.2023 subject to the receipt of Vigilance Clearance:-


S. No.	Name of the Officer	Duration of visit (excluding journey days)
1.	Shri Vishnu Kant Tiwari, Secretary, SAI	03/10/2023 to 08/10/2023
2.	Shri Shiv Charan Sharma, DDG SAI	03/10/2023 to 08/10/2023
3.	Comde. Pushpendra Kumar Garg CEO (TOPS)	22/09/2023 to 27/09/2023
4.	Col. Rakesh Yadav, Jt. CEO(TOPS)	28/09/2023 to 02/10/2023

2. The terms and conditions for the travel of the aforementioned officials are as follows:

- 1. Period of Deputation:** The deputation will commence from the day they leave India and will terminate on the day which they return to India;
- 2. Pay and Allowance:** They will be entitled to pay and allowance as admissible to them in India but for their deputation abroad, the period of deputation will be treated as on duty;
- 3. Air Travel:** They will be entitled to air travel as per their entitlement, including airport tax, visa fee, if any, and overseas medical insurance, will be borne by Sports Authority of India.
- 4. Accommodation:** Suitable accommodation, as per relevant rules, will be arranged by SAI. The same will be intimated separately.
- 5. Medical Allowance:** They will be entitled to medical facility as admissible under the orders issued from time to time. The expenditure will be debited to the source from which the pay is drawn and reimbursed to them.

*Handwritten signature and date:*  
18/09/2023

6. **Daily Allowances:** They will be entitled to the daily allowance @ US\$ 100 per day/as per admissibility for the period of foreign deputation except the period of travel in accordance with the order No. Q/FD/695/3/2000 dated 21<sup>st</sup> September 2010, issued by MEA. SAI will make necessary payment on this account to them.
7. **Local Transport:** Arrangements for airport transfer will be made by them on their own as per their entitlement. The expenditure as per actual subject to production of receipts and bills will be reimbursed to them.
8. **Mobile Phone Facility:** In accordance with para 5 of the Department of Expenditure OM F.No.24(3)/E. Coord/2018 dated 26<sup>th</sup> March 2018 regarding provision of telephone facilities and reimbursements to officers of GoI during official visits abroad.
9. **Expenditure** on the deputation of the above-mentioned officers will be debited to Sports Authority of India's Head: 24.00 Establishment and other Miscellaneous Expenses 0124.0300 Travelling Expenses (within abroad) for 2023-24.

  
(C. Dhandapani)  
Director (Pers.)

To,

**All the Officers as mentioned above**

Copy to:

1. DDG, SAI HO/Principal, LNCPE Trivandrum
2. Executive Director (Finance), SAI Head Office
3. CEO (TOPS), SAI
4. Director, IT Division, SAI Head Office
5. Director, GAD, SAI (For necessary arrangements of booking tickets and room)
6. DDO, SAI Head Office
7. DD to DG, SAI
8. SO to Secretary, SAI
9. Personal file of the individual concerned